

# FOREIGN EXCHANGE JOB APPLICATION

## PERSONAL INFORMATION

FULL NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
First Middle Last

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

DATE AVAILABLE: \_\_\_\_\_ DESIRED PAY: \$ \_\_\_\_\_  HOUR  SALARY

POSITION(S) DESIRED: \_\_\_\_\_

## EMPLOYMENT ELIGIBILITY

ARE YOU A U.S. CITIZEN?  YES  NO\* IF NO, ARE YOU ALLOWED TO WORK IN THE U.S.?  YES  NO

HAVE YOU EVER WORKED FOR THIS EMPLOYER?  YES\*  NO

\*IF YES, WRITE THE START AND END DATES: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY?  YES\*  NO

\*IF YES, PLEASE EXPLAIN: \_\_\_\_\_

## EDUCATION

HIGH SCHOOL: \_\_\_\_\_ CITY / STATE: \_\_\_\_\_ GRADUATE?  YES  NO

COLLEGE: \_\_\_\_\_ CITY / STATE: \_\_\_\_\_  
GRADUATE?  YES  NO DEGREE: \_\_\_\_\_

OTHER EDUCATION / CERTIFICATIONS: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

EMPLOYER 1: \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

JOB TITLE: \_\_\_\_\_ DATES: \_\_\_\_\_ TO \_\_\_\_\_ PAY: \$ \_\_\_\_\_  HOUR  SALARY



**EMPLOYER 2** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

JOB TITLE: \_\_\_\_\_ DATES: \_\_\_\_\_ TO \_\_\_\_\_ PAY: \$ \_\_\_\_\_  HOUR  SALARY

**EMPLOYER 3:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

JOB TITLE: \_\_\_\_\_ DATES: \_\_\_\_\_ TO \_\_\_\_\_ PAY: \$ \_\_\_\_\_  HOUR  SALARY

**SPECIAL SKILLS, EXPERIENCE, TRAINING AND QUALIFICATIONS  
RELATED TO POSITION DESIRED**

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**DISCLAIMER**

Applicant understands that this is an Equal Opportunity Employer and committed to excellence through diversity. In order to ensure this application is acceptable, please print or type with the application being fully completed in order for it to be considered.

I, the Applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

